

**\* Remember to fill out a summary for EACH event attended**

### **Transportation Summary**

School Name \_\_\_\_\_

Coaches (Full Name) \_\_\_\_\_

Boys or Girls (circle) Boys Girls Both

Specific Sport/Event \_\_\_\_\_

Level of Comp. (circle) Senior Junior

Type of Event (circle) SPESPHEA Tournament SPESPHEA League

Date of Event \_\_\_\_\_

# of Students Attended \_\_\_\_\_

Cost \_\_\_\_\_ Amount of Invoice Paid by School \_\_\_\_\_

Method of Payment Invoice(Not yet paid) Invoice/Receipt (Paid) Paid by teacher  
(Circle)

\*Please remember to submit all necessary documentation to ensure prompt processing

**For SPESPHEA Treasurer USE only**

Approved By: \_\_\_\_\_

Please process the payment for: FULL AMOUNT OF INVOICE / OTHER: \_\_\_\_\_

Forward completed forms to Roy Adamson @ Green Glade Sr.P.S.